

TINGALPA HOTEL  
- *Wedding Packages* -





## **BOARDROOM**

**1-24 PEOPLE**

With high ceilings and romantic lighting, the beautifully designed Boardroom is an intimate space for bridal showers, engagements or weddings. This spacious area comes with high bars and professional wait staff to look after your needs. The Boardroom is also ideal for intimate rehearsal dinner or any wedding related celebration.

Your room hire includes:

- Large TV for slideshows
- Projector & screen
- Nightlife music system
- Free high-speed wi-fi
- Personalised room setup
- Air-conditioned

Boardroom Full-Day Hire Fee \$100<sup>00</sup> | Half-Day Hire Fee \$50<sup>00</sup>



## ROYAL MAIL ROOM

80-200\* PEOPLE

The Royal Mail Room offers a captivating backdrop for a most memorable special occasion. We're sure you will love the flexibility of this air-conditioned space, along with the hotel's many facilities. Seating 120 people banquet style or 200 people cocktail, the decorative pendant fixtures offer warmth and ambient lighting to create a beautiful atmosphere.

Your room hire includes:

- Private bar
- Large TVs for slideshows
- Projector & screen
- Nightlife music system
- Free high-speed wi-fi
- Personalised room setup

Royal Mail Room Hire Fee \$200.00

\*Cocktail style only



## WYNNUM ROOM

80-100 PEOPLE

Our popular Wynnum Room is an unforgettable setting for your engagement or wedding celebration. Tingalpa Hotel's hospitality is warm and friendly, while the facilities are second to none. Featuring an outdoor fairy light lit setting to relax in, the Wynnum Room certainly creates a classic and elegant backdrop for your own fairytale night.

Your room hire includes:

- Private bar & amenities
- Large TVs for slideshows
- Projector & screen
- Nightlife music system
- Free high-speed wi-fi
- Personalised room setup

Wynnum Room Hire Fee \$300<sup>00</sup>



## ALL - INCLUSIVE WEDDING PACKAGE

**Starting from \$2,800**

*Caters for 50 wedding guests*

### WEDDING ESSENTIALS

- Room Hire - Choose from either our popular Wynnum Room or Royal Mail Room
- Event Setup - Room arranged to your preference with high bars, round tables & chairs

### LET'S EAT

- Pre-dinner nibbles
  - 3x Party Starter Platters
- 2-Course dinner for 50 people



### WEDDING INCLUSIONS

- Complimentary cake cutting
- Dedicated function staff
- Private bar & amenities\*
- Ceiling-mounted projector & screen
- Nightlife music system
- Free high-speed wi-fi



### ADD EXTRAS

- 2-Course dinner for additional guests \$45pp
- Room styling & decorations from \$150
- DJ from \$450
- Linen hire from \$10
- Additional platters from \$44.90
- Wedding ceremony ½ price room hire!



\*Private amenities in Wynnum Room only



## PLATTER MENU

*Each platter caters for approximately 15 guests*

**DUO DIPS PLATTER** <sup>(v)</sup> **\$44<sup>.90</sup>**

Choose 2 dips served w/ corn chips & crackers.

**PREMIUM WRAPS & SANDWICHES** <sup>(gf available)</sup> **\$74<sup>.90</sup>**

Selection of chef's premium wraps & sandwiches

**FRESH SEASONAL FRUITS** <sup>(gf)(v)</sup> **\$59<sup>.90</sup>**

Selection of fresh, sliced seasonal fruits

**SEAFOOD PLATTER** **\$79<sup>.90</sup>**

Crumbed whiting, panko-crumbed prawns, salt & pepper calamari, fish cakes & seafood gyoza served w/ dipping sauces

**VEGO PLATTER** <sup>(v)</sup> **\$79<sup>.90</sup>**

Vegetarian spring rolls & samosas, spinach & ricotta pastries, vegetarian mini quiches, & grilled vegetable skewers <sup>(df)(gf)</sup>

**TINGALPA TEMPTER** **\$69<sup>.90</sup>**

Arancini balls, mini beef pies, mini sausage rolls, honey soy chicken skewers, vegetarian samosas, house-made vegetarian spring rolls & house-made beef kofta <sup>(df)</sup>

**CHEESEBOARD** <sup>(gf available)</sup> **\$89<sup>.90</sup>**

Selection of artisan cheeses, gourmet crackers & fruit pate



**BOUTIQUE SWEET TREATS** (gf available) **\$99<sup>.90</sup>**  
Selection of gourmet cakes & slices

**PARTY STARTER** **\$79<sup>.90</sup>**  
Mini beef pies, cocktail spring rolls, samosas, panko-crumbed prawns, popcorn chicken & mini dagwood dogs

**KIDS HOT PLATTER** **\$64<sup>.90</sup>**  
Chicken dino-snacks, crumbed whiting, mini dagwood dogs & curly fries

**KIDS SWEET BOARD** **\$79<sup>.90</sup>**  
Fairy bread, selection of lollies, biscuits, chocolate, marshmallows, mini doughnuts & cake bites

### **DIETARY REQUIREMENTS**

At Tingalpa Hotel we can cater for most food allergies and intolerances upon request. Please notify our functions coordinator of any dietary requirements you or your guests may have prior to your event so that we can assist you with tailoring your food options.



## SEATED MENU

*Your choice of 2 dishes per course for alternative drop*

### Gold Package

Entrée, Main & Dessert \$59.<sup>90</sup>pp

### Silver Package

Entrée/Main or Main/ Dessert \$45.<sup>90</sup>pp

### Bronze Package

Main Meal \$32.<sup>90</sup>pp

### ENTREE

- Baked beetroot & ricotta tart w/ a fresh rocket salad <sup>(v)</sup>
- Roast pumpkin arancini w/ basil & rocket pesto. Served w/ rocket & parmesan salad <sup>(v)</sup>
- Grilled Qld king prawns, served on saffron polenta cakes w/ sweet & spicy salsa <sup>(gf)</sup>
- Baked camembert wheel, served w/ a petit rocket & parmesan salad & crostini <sup>(v)</sup>

### MAINS

- Roasted capsicum & camembert stuffed chicken supreme, served on creamy mash w/ truffle broccolini & garlic cream sauce <sup>(gf,available)</sup>
- Crispy skin salmon served w/ lemon & pea risotto w/ tomato chimichurri salsa <sup>(gf)</sup>
- 300g sirloin steak served on roasted garlic & rosemary mash w/ seasonal blistered truss tomatoes finished w/ a red wine jus <sup>(gf)</sup>
- House-made vegan lasagne, served w/ a fresh garden salad <sup>(vegan)</sup>

### DESSERTS

- Chocolate & macadamia tart w/ fresh seasonal berries & vanilla bean anglaise <sup>(v)</sup>
- Crispy cannoli tubes filled w/ espresso scented mascarpone <sup>(v)</sup>
- Vanilla panna-cotta w/ fresh berry & mint salad, berry compote & white chocolate <sup>(v)</sup>
- Dark chocolate & caramel cheesecake w/ berry coulis & fresh chantilly cream <sup>(v)</sup>

### CHILDREN - Meal, sides & activity bag <sup>\$9.<sup>90</sup>pp</sup> (2-12 years)

- Dinosaur Nuggets
- Crumbed Fish
- Grilled Steak <sup>(gf)</sup>
- Hawaiian Pizza





## BUFFET MENU

*Your choice of package & dishes served*

### **Gold Package**

2 Mains & 4 Sides & 2 Desserts \$45<sup>00</sup>pp

### **Silver Package**

2 Mains & 4 Sides \$35<sup>00</sup>pp

*Add Main option to buffet \$5<sup>00</sup>pp*

### **MAINS**

- Bbq pork ribs <sup>(df)</sup> <sup>(gf)</sup>
- Herb roasted chicken breast <sup>(df)</sup> <sup>(gf)</sup>
- Chicken alfredo
- Pepper roasted beef <sup>(df)</sup> <sup>(gf)</sup>
- Beef meatballs w/ napolli sauce
- Butter chicken curry
- Barramundi in dill cream sauce
- Vegetarian lasagne <sup>(v)</sup>
- Vegan vegetable curry <sup>(vegan)</sup> <sup>(gf)</sup>

### **SIDES**

- Roasted potatoes <sup>(df)</sup> <sup>(gf)</sup>
- Rice pilaf <sup>(df)</sup> <sup>(gf)</sup>
- Sweet potato mash <sup>(gf)</sup>
- Gratin potato
- Steamed vegetables <sup>(gf)</sup>
- Buttered green beans
- Glazed carrots <sup>(gf)</sup>
- Fresh garden salad <sup>(df & gf available)</sup>
- Greek salad <sup>(gf)</sup>
- Potato salad

### **DESSERTS**

- Pavlova w/ cream & berry coulis <sup>(gf)</sup>
- Fresh fruit salad <sup>(df)</sup> <sup>(gf)</sup>
- Apple pie w/ chantilly cream
- Chocolate fudge brownie
- Bread & butter pudding w/ custard
- Sticky date pudding w/ butterscotch
- Lemon meringue pie



## **B E V E R A G E S**

*Your choice of bar tab or cash bar*

We can organise a variety of beverages for your upcoming event. You get to decide on the drinks and if you wish to pay for drinks on a bar tab or as a cash bar.

### **Bar Tab**

Pre-pay a set amount for your tab

### **Cash Bar**

Guests pay for their drinks

Tingalpa Hotel offers an extensive range of beverages for you and your guests to enjoy. If a favourite of yours is not available on our menu, please let us know as we can source it for your event. Please discuss any preferences you may have with our friendly functions coordinator, who is happy to discuss your budget and drinks package details.

### **AVAILABLE**

- Local and imported beer
- Sparkling, white, red and fortified wine
- Basic and premium spirits
- Bottled pre-mixes
- Bottled ciders
- Soft Drink and juices

<b>PRIVATE BAR IN ROOM</b>		
<b>Boardroom</b>	<b>Royal Mail Room</b>	<b>Wynnum Room</b>
No	Yes	Yes

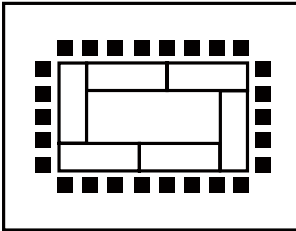
Speak to our functions coordinator about preferences you have for your next event.



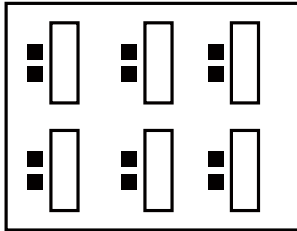
## ROOM CONFIGURATIONS

*Our function rooms setup to your preference*

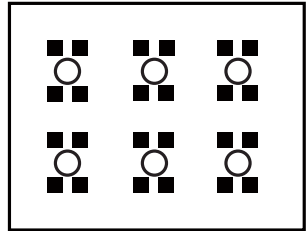
All of our function room have the ability to be configured in a variety of different styles to suit your needs - you may also consider the below configurations.



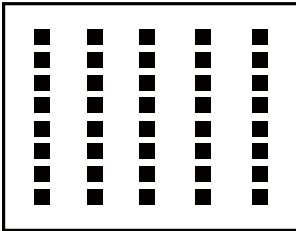
Boardroom



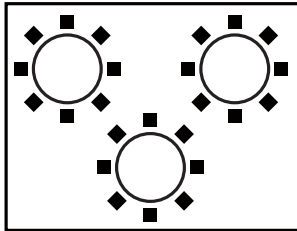
Classroom



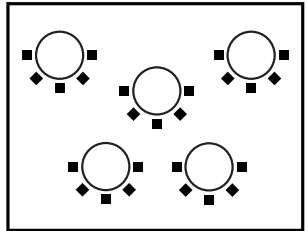
Cocktail



Theatre



Banquet



Cabaret

	B/Room	C/Room	Cocktail	Theatre	Banquet	Cabaret
<b>Royal Mail Room</b>	34	48	200	100	120	80
<b>Wynnum Room</b>	34	48	100	80	80	60
<b>Boardroom</b>	12	12	20	24	16	12

Return the completed Terms & Conditions to staff to proceed with your booking.

Correct as of  
OCTOBER 2019



**TINGALPA HOTEL**

1563 Wynnum Road, Tingalpa Qld 4173  
(07) 3213 9660

[th.functions@hgroup.com.au](mailto:th.functions@hgroup.com.au)

[www.tingalpahotel.com.au](http://www.tingalpahotel.com.au)

# TINGALPA HOTEL

## FUNCTION TERMS & CONDITIONS

**1. BOOKING** A tentative booking can be held for 7 days from the date of enquiry. A signed copy of the Terms & Conditions and deposit equivalent to the room hire fee is applicable within this period to confirm your booking. A credit card authorisation form can be completed to secure the booking.

**2. FINAL PAYMENT** Function details (final guest numbers, catering, room layout, etc.) must be confirmed and full payment/credit card authorisation form to be provided 7 days prior to the event.

**Catering:** No refunds will be provided for catering after payment is made. Notify the hotel of any dietary requirements or allergies. No food or beverages are to be brought onto the Tingalpa Hotel premises, with the only exception being a celebratory cake. Delivery/ collection of cakes is to be within 24 hours of the event.

**Bar Tab:** A credit card authorisation form is required for a bar tab. The value of your bar tab will be processed at the commencement of your event, the balance owing will be charged on conclusion to the card nominated on your authorisation form.

**Additions:** Cloth linen POA • Microphone \$20.00 • Nespresso coffee & tea station \$3.50 pp

**3. CANCELLATIONS POLICY** Cancellations must be made in writing to receive a refund of monies paid. Conditions apply:

- Notice 30 days prior to the function - the deposit will be refunded in full
- Notice 14-30 days prior to the function - 50% of deposit is forfeited
- Notice 7-13 days prior to the function - 100% of deposit is forfeited
- Notice 6 days or less - all payments forfeited

No refund will be provided for cancellation of events during November and December. However, if between the time of booking being made and the event date, COVID-19 restrictions change, forcing the event to be untenable, a refund will be provided in full.

**4. RESPONSIBILITY** Tingalpa will not accept any responsibility for loss or damage of client's property prior to, during or after the function. This includes items sent, delivered or stored by Tingalpa Hotel.

**5. PROPERTY DAMAGE** Organisers will be financially responsible for any damages or loss to the hotel caused by attendees of the function. All gifts and personal items are to be collected on conclusion of your function unless previously agreed upon. Decorations are permitted, however, no glitter, confetti or rice is allowed on the premises and decorations may not be fixed to the walls. Wax candles are not permitted due to fire safety. Decorations must be removed at the function conclusion, failure to do so may result in additional security bond fees.

**6. SECURITY BOND** Tingalpa Hotel reserves the right to request security bond equivalent to the room hire amount to cover damage repair costs that may be incurred as a consequence of the event, attendees or associated parties. After the event, if no surplus funds are required, the security bond will be refunded within 5 days of the event.

**7. SECURITY** Events for birthday celebrations may be required to have security present for the entirety of the event at the organiser's expense, with a ratio of 1 guard per 100 guests. The Tingalpa Hotel will arrange and pre-charge the security hire cost.

**8. ALCOHOL & SMOKING POLICY** Guests must adhere to the Liquor Act 1992. The Tingalpa Hotel supports the responsible service of alcohol. Management reserves the right to exclude or remove any person from the function or hotel. The Tingalpa Hotel must be notified of minors attending a function. Minors must be accompanied by their parent or guardian at all times, and will be required to wear a wrist band for easy detection by hotel staff. Smoking is only permitted in Designated Outdoor Smoking Areas (DOSAs). Please check with staff for DOSA locations. Please ensure that cigarettes are placed in ash trays provided.

**9. MUSIC & ENTERTAINMENT** Devices used through our audio system must keep sound levels under 92db. Cordless microphones and other audio-visual & multimedia can be discussed with our functions coordinator prior to the event. Projectors and screens are provided in some rooms as part of the room hire. Please check with the functions coordinator that equipment is compatible prior to the event to avoid technical issues.

**10. PHOTOGRAPHS** Tingalpa Hotel reserves the right to photograph any room setup for marketing purposes. If you do not wish for photographs to be taken, please notify Tingalpa Hotel in writing prior to the event.

**11. AGREEMENT** Tingalpa Hotel reserves the right to cancel any booking if management deems that the organisers are not actively showing a duty of care. A signed copy of this Agreement is required on confirmation of booking. No event will be held without a signed form and/or paid deposit or credit card authorisation form.

**12. ROOM HIRE** The room hire fee includes professional wait staff, a water station, function set up & pack down. The room hire fee is subject to room layout & requirements of function and may alter for each function.

**Room Name:** \_\_\_\_\_ **Room Cost:** \_\_\_\_\_

*I, the undersigned, confirm that I have read and accept the terms & conditions and responsibility for all happenings at the scheduled event.*

**Company Name:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Function Date:** \_\_\_\_\_ **Day:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

### CREDIT CARD AUTHORISATION DETAILS

**Card Type:** Mastercard  Visa

**Credit Card Number:**

**Card Expiry Date:** \_\_\_\_\_ / \_\_\_\_\_ **CVV:** \_\_\_\_\_ **Amount:** \_\_\_\_\_ **Deposit / Final Account / Bar Tab Security**